

# **Acalanes Union HSD**

## **Administrative Regulation**

### **Homework/Makeup Work**

AR 6154

#### **Instruction**

Homework is defined as the assigned learning activities that students work on outside of the classroom. Homework should prepare students for, and reinforce classroom learning and usually falls into one of three categories: practice, preparation, or extension. Homework should be tied directly to classroom instruction and should support a deepening of student understanding and skills.

Administration will:

1. Provide professional development on homework, including overview of the Board Policy and its regulations (AR), research and evidence based effective strategies and practices.
2. Provide teachers with time for collaboration with course alike teams and within departments to coordinate and calibrate homework assignments.
3. Be responsible for ensuring compliance with the homework policy and regulations, including but not limited to the use of feedback and input from constituents, to support the implementation.
4. Have on-going discussions with staff regarding homework strategies and practices.
5. Coordinate school-wide resources and practices that support homework completion and time management skills, e.g. use of organizations resources and academic support programs.
6. Provide information to parents via parent education events, newsletters, websites and other media on the purpose of homework, workloads resulting from course choices, and resources available to help families support their children.
7. Continue to work with students, staff and parents, to help them understand the rigors and demands of AP and Honors courses. Encourage parents and students to consider the impact of enrolling in multiple AP classes in the same year, and guide them to make choices appropriate to each student.

#### **Homework Procedures**

1. Homework assignments should be clear to students before leaving the classroom. Homework assignment will be introduced in class to allow students to ask clarifying questions and ask for support.

2. Homework assignments shall be posted on the designated district online platform. Information posted shall include what is the homework assignment and the deadline. Posting should be clear enough that a student who was absent should understand what is assigned for homework. Posting should be completed no later than 4:00pm of the school day in which it is assigned.

3. Assigned homework will be clear and understandable. As the homework by definition is to be done independently at home, away from the teacher, it should be easily understood and clearly stated.

## Time

Homework assignments will be designed so that a large majority of students can complete satisfactorily within the expected amount of time. Students may expect approximately 2 hours of focused, undistracted homework time per week (including the weekend) in a single class. It is recognized that some teachers may choose to assign a limited amount or no homework depending on their curriculum and the needs of their course of study. Weekend homework assignments, if assigned, should not exceed assignments given during an average weekday. Students enrolled in AP and Honors courses should expect greater workloads. The District encourages students to consider the number of AP and Honors courses in which they enroll, keeping in mind that these courses frequently require self-directed study that can, at a student's option, far exceed time specified here.

## Breaks and Weekends

Summer Break, Thanksgiving Break, Winter Break, and Spring Break are designed as homework free. Homework free means that students will not be required to complete school work at these designated times. Long-term projects in all courses may span Thanksgiving and Spring Breaks and multiple weekends. Students may choose to use all breaks for voluntary revision, review, enrichment, or completion of make-up assignments.

Exception for the Summer Break and Spring Break is allowed for Advanced Placement courses as it is recognized that the curriculum and content of AP courses is written by the College Board and is assessed prior to the end of the regular school year. Advanced Placement (AP) course teachers may assign reasonable homework during the Summer and Spring Breaks. Summer homework assigned by the AP teachers shall be pre-approved by the Principal. Summer homework may not be so onerous to discourage students from enrolling into AP courses at the start of the school year or place students who enroll late at a disadvantage.

There will be no new assignments or new material introduced, other than make-up work and review activities, on the days during finals week, not designated for final exams.

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